

OCTOBER 7, 2015

TO: Post Adjutants
FROM: Department HQ's
RE: Online Renewals

In order to expedite the processing of online membership renewals The Department will issue checks once per month to each Post beginning with the September online Renewals.

At this time the Department receives the online renewal report from National HQ's for the online renewals the month after the payments have occurred. Example: July 1-31, 2015 online membership renewals, report from National HQ's is received August 10, 2015.

Once the report is received at Department HQ's checks will be issued to the Post and mailed along with a copy of the online renewal report.

Enclosed is a check for July and August 2016 online membership renewals. Your Post should have received the reports listing the renewed members. Department HQ's requests you process this check as quickly as possible.

The Department will no long provide the use of credit to be used with your Post Transmittals.

If you should have any questions or concerns, please contact Rose Watlington, Membership Clerk at Department HQ's. (919-832-7506)