



**Leave no Legionnaire Behind
Work your Post non-renewals!**

PLEASE CONSIDER THE FOLLOWING:

- 1) REQUEST YOUR POST'S NON-RENEWAL ROSTER FROM DEPARTMENT HQ.
- 2) REVIEW ROSTER FOR CORRECTNESS: BE SURE ALL DECEASED HAVE BEEN SO NOTED TO HQ, TRANSFERS NOTED AND RENEWALS TURNED IN. TO ALL OTHERS - MAIL A REQUEST TO RENEW.
- 3) FOLLOW UP WITH A PHONE CALL FROM THE POST MEMBERSHIP TEAM TO EACH MEMBER ON THAT ROSTER.
- 4) REVIEW YOUR OWN OLD POST PRE-2004 RECORDS FOR MEMBERSHIP WHO HAVE NOT RENEWED AND REPEAT STEPS 2&3.