

POST DATA CHANGE FORM
(2018 Membership Year)

***** Immediate Response Requested *****

Must be submitted to Department Headquarters no later than April 15, 2017

If at any time during the year and after submission of the Annual Post Data Form, which normally is due mid-April each year. If there is a change in Post dues or the mailing address where members mail their dues, the Post should notify the Department Headquarters immediately by using this change form. The Department will then report the changes to National Headquarters.

Please make sure the data provided is correct and is submitted to your Department. If the change is made after the most recent renewal mailing, it will reflect on the following renewal notice. Failure to do so could cause membership renewals to be mailed to members with incorrect information.

(Type or print in ink and forward to the Department)

Department of _____ Post Number _____

\$_____ is the dues amount for the Post and to be billed to members for their 2017/18 membership.

Effective date of change: _____ / _____ /2017
month/day/year

Dues MAILING Address:

AMERICAN LEGION POST # _____

(Provide a complete address above)

Note: If the above address contains a member's name or is being sent to a member's home address as the contact, please provide the member's 9-digit ID #: _____

Post PHYSICAL Address:

AMERICAN LEGION POST # _____

(Provide a complete address above)

Authorized Post Officer's Signature

Date