

For Dept Use:

Roster _____ Bkpr _____

Mail List _____ Web _____

POST INFORMATION FOR 2019-2020

Post No.: _____

District No.: _____

Division: _____

Post Mailing Address:

Street or PO Box No. _____

City _____

Zip _____

Post Phone No.: _____ Meeting Day/Night and Time: _____

Post Email: _____ Post Website: _____

Meeting Place Address: _____

COMMANDER:

Name: _____ Member ID No.: _____
(Required)

Address: _____
Street or PO Box No. _____ City _____ Zip _____

Phone: Home: _____ Work: _____

At least 1 phone # is required

E-mail Address: _____ Cell: _____ FAX _____

ADJUTANT:

Name: _____ Member ID No.: _____
(Required)

Address: _____
Street or PO Box No. _____ City _____ Zip _____

Phone: Home: _____ Work: _____

At least 1 phone # is required

E-mail Address: _____ Cell: _____ FAX _____

MONTHLY MAILING ADDRESS: PLEASE SEE REVERSE SIDE

Only 1 Monthly Mailing is sent to each Post. Please complete the section below to inform Department Headquarters of the mailing address for the Monthly Mailing. It should be the Post Adjutant, Post Commander, or the Post PO Box. Please note the Monthly Mailing is also accessible on our website at www.nclegion.org.

Name(Identify if person or Post) _____

Mailing Address _____

City _____ State _____ Zip _____

***NOTE: It is important that this information is completed as soon as Post Officers are elected. We must have correct information for both the Commander and Adjutant. It is also important that you list the date, time and place of your Post meeting as well as a Post address and phone number.**

Date: _____

Post Officer: _____

PLEASE SEE REVERSE SIDE

ELECTRONIC RECEIPT OF THE MONTHLY MAILING

Please let us know if you are willing to receive the monthly mailing electronically; either by email or by accessing it from our website, instead of by mail. This will begin with the new officers mailing to start in July.

If you elect to receive it by email, you can then forward to the members in your post. Please inform your post members that it is and has been available on our website www.nclegion.org for the past several years.

Yes, my post would like to receive electronically instead of by mail _____

Please Email to: _____